

ALTERNATIVE EDUCATION ACADEMY STUDENT ENGAGEMENT POLICY

For students in an online school to be successful it is necessary for them to be continuously engaged in the education process. Regular completion of diagnostic assessments is essential for the promotion of student development and instrumental to the development and implementation of targeted instructional techniques. Moreover, regular live class participation and the submission of classroom assessments allows instructional staff additional insight into student development and affords students another opportunity to ask questions and demonstrate academic growth. To that end, the Board of Directors has adopted this Student Engagement Policy and directs its Operator to implement the policy.

The School assesses student engagement via a combination of the following instructional activities:

- Completion of local assessments*
- Participation in state mandated assessments*
- Attendance in live instructional sessions
- Completion and submission of course assessments
- Participation in required tutoring sessions
- Participation in Title 1 instruction sessions
- Communication with school staff

*Participation in local assessments and state mandated tests is non-negotiable and is weighted most heavily in determination of student engagement level.

Failure to participate in the instructional activities described above may subject a student to the consequences outlined in the School's Truancy Policy, up to and including disenrollment from the School.

LOCAL ASSESSMENTS

Periodically, throughout the school year, the School implements a variety of local assessments, including but not limited to, iReady Reading and Math Diagnostics, Reading Literacy Tasks for grades K-3, Ohio Readiness Assessments for grades 3 through 8, and a Midyear Common Assessment in Reading and Math for 2nd Grade. Local assessments are administered to ascertain student ability and development and to target instruction. Students shall be given the opportunity to complete such assessments within a reasonable amount of time which is consistent with the purpose for administering the assessment. Students are required to complete all local assessments.

STATE MANDATED ASSESSMENTS

In accordance with Ohio Revised Code 3314.26, the School shall withdraw any student who, for two consecutive years of enrollment in the school, has failed to participate in the spring administration of any assessment prescribed under Ohio Revised Code Sections 3301.0710 or

3301.0712 unless the student has been excused from such assessments due to receiving special education services or is an English learner meeting certain requirements. These codes refer to state mandated summative assessments in the following grade levels and content areas:

Student Grade Level	Content Areas to be Administered to Each Student
3	English language arts and mathematics
4	English language arts and mathematics
5	English language arts, mathematics, and science
6	English language arts and mathematics
7	English language arts and mathematics
8	English language arts, mathematics, and science

High School students are required to comply with testing requirements as mandated by law, including completion of the Ohio graduation tests and applicable end-of-course examinations, and, unless a student's parent (or student if over 18) has elected not to have the student assessed in the following manner, a nationally standardized assessment used to measure college and career readiness.

LIVE INSTRUCTION ATTENDANCE:

The School's curriculum is designed to provide flexibility to its students and the Board recognizes that many of the School's students appreciate the opportunity to earn credit and complete assignments on their own time. However, students that attend and participate in live class sessions on a regular basis are typically more successful than students that do not. The School's students are provided a clear schedule for live opportunities in the core subjects of Math, English, Science and Social Studies. Although live instructional classes are recorded and made available to students for review on their own time, students are often more successful when attending live classes as they are provided in real time.

While attendance at live instructional sessions is not mandated for all students as part of standard attendance requirements, the school may require students who are identified as not meeting academic and engagement expectations to attend live sessions as a component of their Student Engagement Plan.

COURSE WORK:

It is critical for student success to submit assignments/assessments regularly so that the school and teachers can monitor progress of students to ensure growth and mastery of state standards. At the end of each quarter students must be passing both their ELA and Math courses.

TUTORING:

Students in grades K-12 may be identified for tutoring services based on their performance on local and state assessments as well as classroom academic performance. These tutoring services are designed to work with the student to improve their academic performance and bring them to grade level. Students who are identified to participate in tutoring services must attend at least 80% of the tutoring sessions.

TITLE 1 SERVICES:

Students in grades K-6 may be identified for Title 1 services based on data from state tests, local assessments, and/or previous educational opportunities. These small groups focus on skills-based instruction to close learning gaps and build students' skills to apply to all content areas. Students who are identified to participate in Title 1 services must attend at least 80% of the Title 1 sessions.

SPECIAL EDUCATION INTERVENTION SESSIONS:

Students in grade K-12 may be identified to participate in intervention sessions as designed by their Individualized Education Plan (IEP). Students who are identified to participate in intervention sessions must attend at least 80% of the intervention sessions.

EL SESSIONS:

Students in grade K-12 may be identified to participate in EL (English Language) sessions. Students who are identified to participate in EL sessions must attend at least 80% of the EL sessions.

ENGAGEMENT INTERVENTION PROGRAM

Students not meeting the engagement requirements outlined in this policy will have a Student Engagement Plan created (please review the below section on Support Levels for more information on Student Engagement Plans). As a component of the Student Engagement Plan the School may mandate attendance at live instructional sessions, require continued (or additional) participation in tutoring services, and/or require continued (or additional) participation in small group Title 1 services, as part of the student's daily attendance requirements.

The Student Services team provides timely coordination of support services to address the specific engagement needs of the student and family to promote positive academic outcomes. The Student Services team member will continuously monitor student progress to evaluate and adapt the Engagement Plan as needed. Participation in the Engagement Plan is required to ensure student success and it is evaluated to determine whether a student is on pace for on-time completion of their courses.

SUPPORT LEVELS

Student Services staff, teachers, and administration will monitor participation in instructional activities to determine a student's engagement level.

Level 1: General School-wide prevention and programming along with teacher support.

- Onboarding, homeroom support, online classes, and student group activities
- Compliance with School policies regarding attendance, engagement, assignment completion and communication is expected.

Duration: On-going

Level 2: Engagement or course progress concerns require student and family to receive additional interventions, supports and progress monitoring through individual check ins, which will be documented in a Student Engagement Plan. Student Engagement Plans may contain a requirement for student attendance at live sessions, continued (or additional) participation in tutoring, and/or continued (or additional) participation in Title 1 small group sessions as part of the student's attendance requirement. Teachers and Student Services team members identify intervention methods in conjunction with the student and learning coach. The Student Services team will facilitate the process, monitor progress, and provide regular, formal follow-up. Parent/guardian involvement and input will be requested, however if the parent/guardian does not respond/attend the Engagement Plan will be created by the Student Services team and provided to the parent/guardian for awareness.

- In review of the Student Engagement Plan, the following actions may occur:
 - Excellent progress – student is re-assigned to Level 1 supports.
 - Moderate progress – student continues receiving Level 2 supports and review.
 - No progress – student is moved into Level 3.

Duration- estimated 2 weeks.

Level 3: Student Services has been working with the student and family; however, the student's educational needs are not being met. Revisions to the Student Engagement Plan may be implemented based on two or more of the following factors: academic performance, engagement, teacher referral, behavioral concerns, and/or credit deficiency.

- During this period, focus will remain on enhancing academic growth through identifying any barriers interfering with a student's education, setting specific goals, and continuing to implement the Student Engagement Plan to provide additional accountability. Students at this level of support can expect to be in close and frequent contact with their advisors to form a partnership that serves to balance the weight of sustaining educational growth by working communally.
- In review of the plan, the following actions may occur:
 - Excellent progress – student is re-assigned to level 2 supports.
 - Moderate progress – student continues receiving level 3 supports and review.
 - No progress – student is moved to level 4.

Duration- estimated 4-6 weeks.

Level 4: The student has failed to comply with their Student Engagement Plan and the student is at risk of being disenrolled from the School.