



# RE-ENROLLMENT IS OPEN FOR 22-23!

**WE ARE LOOKING FORWARD TO ANOTHER GREAT YEAR AT OHDELA!  
AT THIS TIME, PLEASE INDICATE YOUR PLANS FOR 2022-23.**

## STEP 1

Visit <https://tinyurl.com/OHDELAReEnroll> or QR Code:



## STEP 2

**Create a Parent Account by using:**

- Parent/Guardian First Name
- Parent/Guardian Last Name
- Email Address

**\*\*You must use the information we currently have on file to access your student's record\*\***

**You will be prompted to create a password**

## STEP 3

**Access your student's re-enrollment record**

**Next Steps**

 [Complete Re-Enrollment for: Student\\_First\\_Name Student\\_Last\\_Name - 2022-2023 Academic Year](#)



## STEP 4

**Once you have accessed the record, you may designate your enrollment status for 22-23: *Returning, Not Returning or Undecided***

You will then be promoted to compete the registration based on your response.

**ALL student's are required to submit an annual proof of residency. Please use the easy document upload functionality within the system.**

You will receive an email confirming your re-enrollment status.

**If you select 'undecided' and would like to update your record at any time to 'returning' please contact us at 216-750-2949.**

**We are here to help!  
Please call  
216-750-2949**



# RE-ENROLLMENT FAQ

## WHO NEEDS TO COMPLETE THE RE-ENROLLMENT PROCESS?

If your student is currently enrolled at OHDELA, their records record need to be updated with a response – Returning, Not Returning or Undecided.

## DO I NEED TO COMPLETE THE STEPS FOR EACH ENROLLED STUDENT?

Yes. Please access **each** individual student record in your account and indicate your plans for 22-23.

## WHAT IF SOMETHING CHANGES AND I NEED TO UPDATE MY RESPONSE?

Once you have clicked the submit button at the end of the form, you will not be able to adjust your answer. Please contact the enrollment team at 216-750-2949 and we can easily update your student's record.

## I NEED A LITTLE MORE TIME TO DETERMINE OUR PLANS FOR NEXT YEAR. WHAT SHOULD I DO?

Once you have accessed your student's record, you will have the option to selected UNDECIDED. You will then be prompted to provide more information. You will have until the end of this school year to make your determination. You will need to contact us at 216-750-2949 to update your student's record.

## I'M HAVING SOME DIFFICULTY ACCESSING THE SYSTEM, WHAT SHOULD I DO?

Please contact your success coach or the enrollment team for assistance at **216-750-2949**.